

GENEALOGY RECORDS REQUEST FORM

For Certificates to be submitted to the State for an Apostille

Please complete this form and return it to Archives personnel. You may attach any supporting or additional information if desired. All request(s) are honored on a first-come, first-serve basis. Make sure there is a contact email or phone number in case there is a question concerning your request. Prepayment is required. Allow approximately four weeks for your request(s) to be answered.

TYPE OF RECORD REQUESTING: (Please circle)

Baptism Marriage Burial

THE COST PER CERTIFICATE IS \$20

INFORMATION REQUIRED:

NAME OF PERSON(S): _____

FATHER'S NAME (IF KNOWN): _____

MOTHER'S MAIDEN NAME (IF KNOWN): _____

CHURCH or TOWN: _____

DATE OF BIRTH, MARRIAGE or BURIAL: _____

ANY ADDITIONAL INFORMATION: (please use back or attach to form)

REQUESTED BY:

NAME: _____ DATE: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE NUMBER: _____ EMAIL _____

** Microfilm may be in French or Spanish.

SEND COMPLETED FORM(S) AND APPROPRIATE FEES (\$20.00 PER CERTIFICATE) TO:

Diocese of Baton Rouge
Department of Archives
P.O. Box 2028
Baton Rouge, LA 70821